



The Burial Office

St. Andrew's in the Pines

Introduction

The liturgy for The Burial of the Dead as set forth in The Book of Common Prayer is an Easter liturgy finding its meaning in the resurrection. Because Jesus was raised from the dead, we, too, shall be raised. The liturgy, therefore, is characterized by joy, in the certainty that “neither death, nor life, nor angels, nor principalities, nor things present, nor things to come, nor powers, nor height, nor depth, nor anything else in all creation, will be able to separate us from the love of God in Christ Jesus our Lord” (Romans 8).

If you are pre-planning your funeral, use this guide in consultation with Father Elliott to plan your arrangements. If you are planning for an imminent funeral, the details of the burial office can be somewhat difficult, especially if a loved one did not leave a list of favorite lessons and/or hymns. This document is intended to help you plan the burial office. As you plan, keep in mind that some portions of the liturgy are standard and may not be changed, others, like the readings and hymns may be selected from the options provided within this document.

The liturgy within The Book of Common Prayer celebrates the life and offerings of those Christian souls that have passed onto that more distant shore to be with God. It is a beautiful liturgy that is respectful and dignified, providing comfort and aide to the living, while honoring the dead.

When you are ready, make an appointment with Father Elliott, and he will go through the service with you to finalize your plans. If you have any questions or need clarification do not hesitate to call or email the parish.

God bless you,

The Rev. Paul C. Elliott,

A prayer for those who mourn—

Almighty God, Father of mercies and giver of comfort: Deal graciously, we pray, with all who mourn; that, casting all their care on you, they may know the consolation of your love; through Jesus Christ our Lord.

Amen.

Funeral Arrangements

Full Name Of Deceased

_____ *(Print full name clearly)*

Date of Birth _____ -

Address _____

City _____

State _____ Zip _____

Name of family member or friend who will be responsible for these arrangements & contact information.

Phone _____

Funeral arrangements will be made through _____
Funeral home

If you so desire, a visitation may take place in the Nave on the evening prior to the funeral. Please speak with Father Elliott if you wish to have your visitation in the Nave.

In the Nave

- | | |
|---|--|
| <input type="checkbox"/> The casket will be present | <input type="checkbox"/> The burial urn will be present |
| <input type="checkbox"/> No remains will be present | <input type="checkbox"/> The funeral will be Eucharistic |
| <input type="checkbox"/> Burial office only | |

Burial will take place _____
Name of cemetery or location

- | | |
|---|--|
| <input type="checkbox"/> Graveside burial will be private | <input type="checkbox"/> Congregation may attend |
|---|--|

As the service begins,

The casket may be processed

The casket should be already in place

Names of pall bearers or ushers

(When casket is present):

Burial Office options: *(circle one)*

Rite I

or

Rite II

(circle one)

With

or

Without Eucharist

Special music
arrangements _____

(arranged with the organist and approved by the Rector)

Reception

No church reception is desired

I would like to have a reception in the parish hall (please speak with Father Elliott concerning fees & arrangements for using the parish hall).

Details about the reception

The printed leaflet should remind people to make memorial contributions to:

Flowers for service:

Two flower arrangements should be provided

Flowers will be arranged by

Name of florist _____

Flowers to be arranged by the flower guild

After completing the information above please read through all of the following information.

The beauty of our Book of Common Prayer is that if we allow ourselves to get out of the way, the Prayer Book does an excellent job of framing this Easter moment. Though it is difficult to say good bye to the loved one we knew & loved, the burial office serves as a comfort in our grief. At St. Andrew's we follow the order of service as it is set forth within The Book of Common Prayer. To that end, as you are planning your service, you will need to choose the following:

Entrance Hymn, Old Testament Lesson, Psalm, New Testament Lesson, Sequence Hymn, Gospel Lesson, you will need to decide if you would like a homily to be preached by Father Elliott, (an Offertory Hymn or Anthem, if you would like the Holy Eucharist offered), & a Recessional Hymn.

The forms, readings, & hymn choices begin on page 9

Remembering your loved one:

It is helpful during the grieving process to reflect upon your loved one's life. Writing down your memories of him or her offers a therapeutic way to deal with the loss you feel. Those memories are also very helpful to the priest, if you & your family desire a homily during your loved one's memorial service, as they can be shared with the priest & used as a reference to help frame his or her life as a faithful witness to God.

It is very important that all the family be made aware that at Saint Andrew's in the Pines, the homily is delivered by the priest and under no circumstances are family members, or other individuals close to the family, allowed or authorized to preach, eulogize, or offer reflections upon the life of the deceased before, during, or following the service within the Nave. This is a long standing rule which is in place to preserve the integrity of the liturgy & there are no exceptions.

If you would like for family members or others to speak about the life of your loved one, provision may be made for this during a reception in the parish hall or at another time when the family is gathered. To arrange this, please speak with Father Elliott.

Fees

Fees associated with burials are usually limited to music and altar flowers for communicants in good standing at St. Andrew's in the Pines. Communicants in good standing are confirmed communicants of the parish who attend services with some regularity and have made and maintained a financial commitment to the parish within the past year. For confirmed communicants, building usage for the funeral and clergy services are part of normal parish life, therefore there is no fee. The fee for the organist is \$150.00 and the fee for flowers (limited to two arrangements on the altar) is \$75.00. Honoraria for clergy and memorial donations to the parish are welcome, but not expected.

(The burial office for individuals not affiliated with St. Andrew's in the Pines may be performed at the discretion of the Rector. Fees associated for such funerals are listed in the right hand column.)

Use of Facilities	Communicants	Non-Members
Church		\$400.00
Parish Hall		The fees for use of the parish hall are available from the parish secretary.
Staff Fees		
Officiate		\$300.00
Organist	\$150.00	\$200.00
Flowers	\$ 75.00	\$100.00
Bulletin		\$ 55.00

Please Note: All fees, honoraria, and memorial donations should be addressed to each individual party (Church, Clergy, Organist) and delivered to the parish secretary prior to the time of the funeral.

Fees other than those assigned for the organist may be adjusted at the discretion of the Rector in lieu of special circumstances which present a hardship for the estate or family.

Memorial Donations

There are two types of memorial donations, undesignated and designated.

Undesignated memorial donations are unspecified offerings given in honor of your loved one and will be used for maintaining and enhancing St. Andrew's ongoing liturgical life. Undesignated memorial donations will be used as needed to maintain, replace, and enhance the items the parish uses for public worship.

Designated memorial donations are specific offerings made to the parish in honor your loved one for a specific purpose. Often these items will bare an inscription indicating that they have been given in honor of an individual. These offerings are made in consultation with Father Elliott & must be approved by him.

Internment in the Garden of Remembrance

Internment of ashes in the Garden of Remembrance is available to confirmed communicants in good standing at Saint Andrew's in the Pines, former communicants in good standing who have submitted an application for internment & paid all applicable fees prior to their death, & under special circumstances, at the discretion of the Rector.

The fee for internment is \$335.00. For more information or to fill out an application, please speak with Father Elliott.

On the day of the service

Plan to arrive at the church forty-five minutes prior to the service.

Upon arrival, family and relatives are invited to gather in the parish hall where a private room will be reserved for you. The family has the option to receive guests or not to receive guests prior to the service. Let Father Elliott know which option you would prefer.

Approximately ten minutes before the start of the service, guests in the parish hall, will asked to make their way to the nave and find a seat.

Approximately five minutes before the start of the service, Father Elliott will come to the parish hall to have a prayer with the family and those who are to be seated in the reserved pews. Following the prayer, Father Elliott will escort the family to the nave and escort them to the reserved pews where they are to be seated.

The service will begin shortly thereafter.

At the end of the service

When the Committal takes place immediately following the service in the Garden of Remembrance or cemetery, at the end of the final hymn, the crucifer will come to the center of the aisle, pause momentarily to reverence the cross, & then turn to lead the family out of the Nave. When the crucifer has passed the first reserved pew the family shall exit the pew & follow the crucifer. After the family & those seated within the reserved pews have filed out the priest will follow directly behind carrying the ciborium & reciting anthems & canticles as appointed in The Book of Common Prayer.

When the Committal follows directly in the Garden of Remembrance the crucifer will lead the family to the appropriate place in the garden.

Burial Office without The Holy Eucharist

Entrance Hymn _____

Collect

Old Testament Lesson _____

Read by

name

Psalm _____

Epistle _____

Read by

name

Hymn _____

Gospel Reading _____

Read by Priest

Homily (*Optional*)

Apostle' Creed

Lord's Prayer

The Prayers

The Commendation

Recessional Hymn _____ (*Grand hymn*)

The Committal

Special music arrangements

-

Other arrangements or details _____

Burial Office with Eucharist

Entrance Hymn _____

Collect

Old Testament Lesson

Read by

name of reader _____

Psalm _____

Epistle _____

Read by

=====

name

Hymn _____

Gospel _____ (Read by priest)

Homily (*Optional*)

Apostle's Creed

The Prayers

Offertory Hymn _____

The following may be asked to present the wine and bread at the altar

names oblation bearers (2)

The Eucharist

The Commendation

Blessing & Dismissal

Closing Hymn _____

The Committal

The Liturgy of the Word

One or more of the following passages from Holy Scripture is read during the service. If there is no communion, a passage from the Gospel is always read.

A Reading from the Old Testament:

Directions: choose one Old Testament Lesson; (may be read by a friend or family member or priest, or a lector)

Isaiah 25:6-9 [He will swallow up death forever]

On this mountain the Lord of hosts will make for all peoples a feast of rich food, a feast of well-aged wines, of rich food filled with marrow, of well-aged wines strained clear. And he will destroy on this mountain the shroud that is cast over all peoples, the sheet that is spread over all nations; he will swallow up death forever. Then the Lord God will wipe away the tears from all faces, and the disgrace of his people he will take away from all the earth, for the Lord has spoken. It will be said on that day, Lo, this is our God; we have waited for him, so that he might save us. This is the Lord for whom we have waited; let us be glad and rejoice in his salvation.

or this

Isaiah 61:1-3 [To comfort those who mourn]

The spirit of the Lord God is upon me, because the Lord has anointed me; he has sent me to bring good news to the oppressed, to bind up the brokenhearted, to proclaim liberty to the captives, and release to the prisoners; to proclaim the year of the Lord's favor, and the day of vengeance of our God; to comfort all who mourn; to provide for those who mourn in Zion—to give them a garland instead of ashes, the oil of gladness instead of mourning, the mantle of praise instead of a faint spirit. They will be called oaks of righteousness, the planting of the Lord, to display his glory.

or this

Lamentations 3:22-26, 31-33] [The Lord is good to those who wait for him]

The steadfast love of the Lord never ceases, his mercies never come to an end; they are new every morning; great is your faithfulness. "The Lord is my portion," says my soul, "therefore I will hope in him." The Lord is good to those who wait for him, to the soul that seeks him. It is good that one should wait quietly for the salvation of the Lord. For the Lord will not reject forever. Although he causes grief, he will have compassion according to the abundance of his steadfast love; for he does not willingly afflict or grieve anyone.

or this

Wisdom 3:1-5, 9 [The souls of the righteous are in the hand of God]

The souls of the righteous are in the hand of God, and no torment will ever touch them. In the eyes of the foolish they seemed to have died, and their departure was thought to be a disaster, and their going from us to be their destruction; but they are at peace. For though in the sight of others they were punished, their hope is full of immortality. Having been disciplined a little, they will receive great good, because God tested them and found them worthy of himself; those who trust in him will understand truth, and the faithful will abide with him in love, because grace and mercy are upon his holy ones, and he watches over his elect.

or this

Job 19:21-27a [I know that my Redeemer lives]

Job answered, "Have pity on me, have pity on me, O you my friends, for the hand of God has touched me! Why do you, like God, pursue me, never satisfied with my flesh? O that my words were written down! O that they were inscribed in a book! O that with an iron pen and with lead they were engraved on a rock forever! For I know that my Redeemer lives, and that at the last he will stand upon the earth; and after my skin has been thus destroyed, then in my flesh I shall see God, whom I shall see on my side, and my eyes shall behold, and not another."

A suitable psalm, hymn, or canticle may follow, or it may be omitted until after the New Testament

Reading. The following Psalms are appropriate: 23, 27, 42:1-7, 46, 90:1-12, 106: 1-5, 116, 121, 130, or 139:1-11

A Second Lesson— Choose one New Testament lesson (may be read by a friend or family member or priest, or a lector)

Romans 8:14-19, 34-35, 37-39 [The glory that shall be revealed]

All who are led by the Spirit of God are children of God. For you did not receive a spirit of slavery to fall back into fear, but you have received a spirit of adoption. When we cry, "Abba! Father!" it is that very Spirit bearing witness with our spirit that we are children of God, and if children, then heirs, heirs of God and joint heirs with Christ—if, in fact, we suffer with him so that we may also be glorified with him. I consider that the sufferings of this present time are not worth comparing with the glory about to be revealed to us. For the creation waits with eager longing for the revealing of the children of God; Who is to condemn? It is Christ Jesus, who died, yes, who was raised, who is at the right hand of God, who indeed intercedes for us. Who will separate us from the love of Christ? Will hardship, or distress, or persecution, or famine, or nakedness, or peril, or sword? No, in all these things we are more than conquerors through him who loved us. For I am convinced that neither death, nor life, nor angels, nor rulers, nor things present, nor things to come, nor powers, nor height, nor depth, nor anything else in all creation, will be able to separate us from the love of God in Christ Jesus our Lord.

or this

1 Corinthians 15:20-26, 35-38, 42-44, 53-58 [The imperishable body]

Christ has been raised from the dead, the first fruits of those who have died. For since death came through a human being, the resurrection of the dead has also come through a human being; for as all die in Adam, so all will be made alive in Christ. But each in his own order: Christ the first fruits, then at his coming those who belong to Christ. Then comes the end, when he hands over the kingdom to God the Father, after he has destroyed every ruler and every authority and power. For he must reign until he has put all his enemies under his feet. The last enemy to be destroyed is death. But someone will ask, "How are the dead raised? With what kind of body do they come?" Fool! What you sow does not come to life unless it dies. And as for what you sow, you do not sow the body that is to be, but a bare seed, perhaps of wheat or of some other grain. But God gives it a body as he has chosen, and to each kind of seed its own body. So it is with the resurrection of the dead. What is sown is perishable, what is raised is imperishable. It is sown in dishonor, it is raised in glory. It is sown in weakness, it is raised in power. It is sown a physical body, it is raised a spiritual body. If there is a physical body, there is also a spiritual body. For this perishable body must put on imperishability, and this mortal body must put on immortality. When this perishable body puts on imperishability, and this mortal body puts on immortality, then the saying that is written will be fulfilled: "Death has been swallowed up in victory." "Where, O death, is your victory? Where, O death, is your sting?" The sting of death is sin, and the power of sin is the law. But thanks be to God, who gives us the victory through our Lord Jesus Christ. Therefore, my beloved, be steadfast, immovable, always excelling in the work of the Lord, because you know that in the Lord your labor is not in vain.

or this

2 Corinthians 4:16-5:9 [Things that are unseen are eternal]

We do not lose heart. Even though our outer nature is wasting away, our inner nature is being renewed day by day. For this slight momentary affliction is preparing us for an eternal weight of glory beyond all measure, because we look not at what can be seen but at what cannot be seen; for what can be seen is temporary, but what cannot be seen is eternal. For we know that if the earthly tent we live in is destroyed, we have a building from God, a house not made with hands, eternal in the heavens. For in this tent we groan, longing to be clothed with our heavenly dwelling—if indeed, when we have taken it off we will not be found naked. For while we are still in this tent, we groan under our burden, because we wish not to be unclothed but to be further clothed, so that what is mortal may be swallowed up by life. He who has prepared us for this very thing is God, who has given us the Spirit as a guarantee. So we are always confident; even though we know that while we are at home in the body we are away from the Lord—for we walk by faith, not by sight. Yes, we do have confidence, and we would rather be away from the body and at home with the Lord. So whether we are at home or away, we make it our aim to please him.

or this

1 John 3:1-2 [We shall be like him]

See what love the Father has given us, that we should be called children of God; and that is what we are. The reason the world does not know us is that it did not know him. Beloved, we are God's children now; what we will be has not yet been revealed. What we do know is this: when he is revealed, we will be like him, for we will see him as he is.

or this

Revelation 7:9-17 [God will wipe away every tear]

After this I looked, and there was a great multitude that no one could count, from every nation, from all tribes and peoples and languages, standing before the throne and before the Lamb, robed in white, with palm branches in their hands. They cried out in a loud voice, saying, "Salvation belongs to our God who is seated on the throne, and to the Lamb!" And all the angels stood around the throne and around the elders and the four living creatures, and they fell on their faces before the throne and worshiped God, singing, "Amen! Blessing and glory and wisdom and thanksgiving and honor and power and might be to our God forever and ever! Amen." Then one of the elders addressed me, saying, "Who are these, robed in white, and where have they come from?" I said to him, "Sir, you are the one that knows." Then he said to me, "These are they who have come out of the great ordeal; they have washed their robes and made them white in the blood of the Lamb. For this reason they are before the throne of God, and worship him day and night within his temple, and the one who is seated on the throne will shelter them. They will hunger no more, and thirst no more; the sun will not strike them, nor any scorching heat; for the Lamb at the center of the throne will be their shepherd, and he will guide them to springs of the water of life, and God will wipe away every tear from their eyes."

or this

Revelation 21:2-7 [Behold, I make all things new]

And I saw the holy city, the new Jerusalem, coming down out of heaven from God, prepared as a bride adorned for her husband. And I heard a loud voice from the throne saying, "See, the home of God is among mortals. He will dwell with them as their God; they will be his peoples, and God himself will be with them; he will wipe every tear from their eyes. Death will be no more; mourning and crying and pain will be no more, for the first things have passed away." And the one who was seated on the throne said, "See, I am making all things new." Also he said, "Write this, for these words are trustworthy and true." Then he said to me, "It is done! I am the Alpha and the Omega, the beginning and the end. To the thirsty I will give water as a gift from the spring of the water of life. Those who conquer will inherit these things, and I will be their God and they will be my children."

A hymn may follow the New Testament lesson.

The Gospel: Read by a priest.
[choose one of these readings]

John 5:24-27 [He who believes has everlasting life]

Very truly, I tell you, anyone who hears my word and believes him who sent me has eternal life, and does not come under judgement, but has passed from death to life. 'Very truly, I tell you, the hour is coming, and is now here, when the dead will hear the voice of the Son of God, and those who hear will live. For just as the Father has life in himself, so he has granted the Son also to have life in himself; and he has given him authority to execute judgement, because he is the Son of Man.

or this

John 6:37-40 [All that the Father gives me will come to me]

Jesus said, "Everything that the Father gives me will come to me, and anyone who comes to me I will never drive away; for I have come down from heaven, not to do my own will, but the will of him who sent me. And this is the will of him who sent me, that I should lose nothing of all that he has given me, but raise it up on the last day. This is indeed the will of my Father, that all who see the Son and believe in him may have eternal life; and I will raise them up on the last day."

or this

John 10:11-16 [I am the good shepherd]

Jesus said, "I am the good shepherd. The good shepherd lays down his life for the sheep. The hired hand, who is not the shepherd and does not own the sheep, sees the wolf coming and leaves the sheep and runs away—and the wolf snatches them and scatters them. The hired hand runs away because a hired hand does not care for the sheep. I am the good shepherd. I know my own and my own know me, just as the Father knows me and I know the Father. And I lay down my life for the sheep. I have other sheep that do not belong to this fold. I must bring them also, and they will listen to my voice. So there will be one flock, one shepherd."

or this

John 11:21-27 [I am the resurrection and the life]

Martha said to Jesus, "Lord, if you had been here, my brother would not have died. But even now I know that God will give you whatever you ask of him." Jesus said to her, "Your brother will rise again." Martha said to him, "I know that he will rise again in the resurrection on the last day." Jesus said to her, "I am the resurrection and the life. Those who believe in me, even though they die, will live, and everyone who lives and believes in me will never die. Do you believe this?" She said to him, "Yes, Lord, I believe that you are the Messiah, the Son of God, the one coming into the world."

or this

John 14:1-6 [In my Father's house are many rooms]

Jesus said to his disciples, "Do not let your hearts be troubled. Believe in God, believe also in me. In my Father's house there are many dwelling places. If it were not so, would I have told you that I go to prepare a place for you? And if I go and prepare a place for you, I will come again and will take you to myself, so that where I am, there you may be also. And you know the way to the place where I am going." Thomas said to him, "Lord, we do not know where you are going. How can we know the way?" Jesus said to him, "I am the way, and the truth, and the life. No one comes to the Father except through me."

The Homily (optional)

Please note, at Saint Andrew's in the Pines, the homily is delivered by the priest and under no circumstances are other individuals allowed or authorized to preach, eulogize, or offer reflections upon the life of the deceased before, during, or following the service within the Nave.

Hymns appropriate for the Burial of the Dead:

208	The strife is o'er
314	Humbly I adore Thee
324	Let all mortal flesh keep silence
383	Fairest Lord Jesus
455	O Love of God, How Strong, How True
473	Lift high the cross
474	When I survey the wondrous cross
482	Lord of All Hopefulness
608	Eternal Father, strong to save
620	Jerusalem My Happy Home
635	If thou but trust in God to guide thee
645	The King of Love my Shepard Is
662	Abide with me
671	Amazing grace!
680	O God, our help in ages past
687	A mighty fortress is our God
690	Guide me, O thou great Jehovah
691	My faith looks up to thee
694	God be in my head
707	Take my life
708	Savior, like a shepherd lead us